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From:

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Dora Stroud, Supervisor

OIPE Customer Service Charge Location 0350

Subject: Customer Requests

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The attached request for a corrected file receipt has been completed. Please forward the case to OIPE, Customer Service, CP2-6th Floor.

If you decide to keep the case, assign the request a paper number, endorse contents, punch holes in the documents, and replace the old Bib Data sheet with the updated version in the center of the file.

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